



By-Laws

Revised August 20, 1988



Bowlin Matagamon Snowmobile Club

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ARTICLE I

The name of the corporation is Bowlin Matagamon Snowmobile Club. Its registered agent shall be a member of the snowmobile club. Its registered and principal shall be the Bowlin - Matagamon – Shin Pond -Mt. Chase area in the County of Penobscot in the State of Maine.

ARTICLE II

The purpose of this corporation shall be social in nature, to wit: To own, maintain and operate social and recreational facilities, including but not limited to clubhouses and snowmobile trails, for the use and benefit of its members; to encourage good fellowship among its members; to conduct snowmobile trail rides and snowmobile races in accord with applicable law and regulations; to encourage safety and courtesy in snowmobile riding; and generally in all ways to advance and improve the great outdoor winter sport of snowmobiling riding in all forms.

To these ends the corporation shall be empowered:

- To solicit funds, subscriptions, pledges, grants and bequests for its said purposes;

- To apply for, obtain and contract with any governmental agency or private foundation for grants, direct loans or other financial aid to make any other contract in furtherance of its said purposes;

- To exercise these powers conferred by law, specifically by 13-B M.R.S.A. Section 202, that are not consistent with the specific limitations hereafter stated; and

- To take such other and further actions as may be necessary for the accomplishment of its said purposes and not inconsistent with the specific limitations of its power hereinafter recited.

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PROVIDED, HOWEVER, that the corporation shall not be operated for profit and no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, partnerships, or corporations, nor shall the corporation acquire or form any such corporation except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes hereinbefore set forth.

PROVIDED, HOWEVER, that no substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

PROVIDED, HOWEVER, that notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(7) of the Internal Revenue Code of 1954 (or the corresponding provision of any future contributions to which are deductible under Section 170(e)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

PROVIDED, HOWEVER, that upon the dissolution of the corporation, the Executive Committee shall, after paying or making provision for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and

operated exclusively for charitable, educational religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501© (7) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Executive Committee shall be distributed by the Superior Court of the county in which the registered office of the corporation is then located, exclusively for such purposed or to such organization or organizations, as said Court shall determine are organized and operated exclusively for such purposes.

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ARTICLE III

Membership: Dues

- **Regular Members.** Any person in sympathy with the purpose of the corporation shall be admitted to membership upon application to the Secretary and payment of one year's dues.
- **Powers.** Members shall be eligible to vote at all meetings of the membership.

- Resignation, Removal. Any person elected to membership in the corporation shall remain in such status until written resignation is submitted to the Secretary. A member shall be dropped from the rolls of membership if those persons' annual dues remain unpaid sixty (60) days after bills therefore are mailed out by the Treasurer/Membership Chair.
- Dues. The dues for members shall be determined by the membership at the annual meeting.

ARTICLE IV

Meetings of Membership

- Annual Meeting. The annual meeting of this corporation for the purpose of electing officers and such other business as identified in the written notice shall be held the last Sunday of October of each year. Such meeting shall be held at some place within the town of Bowlin – Matagamom – Shin Pond –in the County of Penobscot designated by the President and Secretary.

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- Special Meetings. Special meetings of the membership may be called by the President at any time and shall be called a the written request of eight (8) members stating the object thereof. Upon receipt of such request the President shall forthwith cause the Secretary to issue notice to the membership stating the time, date, place and object of such special meeting, which shall be held not later than twenty-one(21) days after receipt by the President of request therefore. No business not related to the object stated in the request shall be transacted thereat.

3. Regular Meetings. Regular meetings of the membership shall be held on a schedule determined by the membership. Written notice of Regular meetings shall NOT be required, although, notice may be made to the membership if the members or Executive Committee so determine.

- Quorum. A quorum for voting purposes at any meeting of the membership shall be ten (10) members at the time of the call of the meeting; however, a less interest may adjourn the meeting.

5. Proxies. No voting by proxy shall be permitted at any meeting of the corporation.
- Notice. Written notice of the annual meeting of the membership, any special meeting, and any regular meeting deemed necessary by the membership as well as ANY meeting where a vote for the expenditure of over one thousand (\$1000.00) dollars occurs, shall be mailed by the Secretary to every member at the address last appearing in the corporate records no less than seven (7) days before the date fixed for such meeting. Notice shall be deemed given when mailed.

ARTICLE V

Officers

- Number and Designation. The affairs of this corporation shall be entrusted to four (4) officers, viz: President, Vice President, Secretary and Treasurer; all of whom must be a resident of the State of Maine.
- President. The President shall be the chief executive and administrative officer of the corporation and shall preside at all meetings of the corporation.
- Vice President. The Vice President shall, in the absence of or disability of the President, have and exercise all the powers of the President. The Vice President shall have such other and further duties as the President may from time to time prescribe.
- Secretary. The Secretary shall have the following responsibilities: keep an accurate record of the meetings of this corporation; give the notice required by these by-laws of all such meetings; notify persons of their election to, or removal from, membership; conduct the formal correspondence of this corporation; and have custody of the minute book and other official permanent records of this corporation.

- Treasurer. The treasurer shall keep the accounts and have charge of the funds of this corporation. The Treasurer shall also render a written report of the financial condition of this corporation to the membership at its regularly scheduled meetings.
- Absences. In case of the absence, or inability to act of either the Secretary or Treasurer, the President shall appoint a Secretary or Treasurer pro tem.
- Election of Officers. The officers of this corporation shall be elected by the members at the annual meeting of this corporation. From the nominees for each office the one receiving the highest number of votes cast shall assume that office. The terms of the officers shall be one year and, or, until their successors are elected.
- Resignation. Any officer in the corporation shall remain in such status until written resignation is submitted to any officer. At such time all corporation documents and materials shall be turned over to that officer. The Executive Committee shall appoint a replacement pro tem for any elected positions vacated by resignation.

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ARTICLE VI

Elected Positions.

- Number and Designation. The elected positions of this corporation shall be: Trail Master, Bridge Committee Chair, Entertainment and Fund Raising Chair, Club Reporter and Maine Snowmobile Association Director.
- Trail Master. The Trail Master shall be responsible for the maintenance and upkeep of the trail system and all corporations grooming equipment. The Assistant Trail Master(s) shall

be appointed by the Trail Master and shall be approved by the membership at a regularly scheduled meeting. The Trail Master shall chair the Trails Committee.

- Trails Committee Chair. The Trails Committee Chair shall be the Trails Master and shall be responsible for the maintenance, location, signing and relocation of the trail system.
- Bridge Committee Chair. The Bridge Committee Chair shall oversee the construction, repair and rebuilding of all bridges.
- Entertainment and Fund Raising Committee Chair. The Entertainment and Fund Raising Committee Chair shall be responsible for organizing the corporations social and fund raising activities.
- Club Reporter. The Club Reporter shall submit an outline of regular meetings of the corporation to the Maine Snowmobile Association for printing in the MSA's monthly periodical.
- The Maine Snowmobile Association Director. The Maine Snowmobile Association Director shall attend MSA meetings and shall report back to the membership.
- Election of Positions. The Elected Positions of this corporation shall be elected by the members at the annual meeting of this corporation. From the nominees for each office the one receiving the highest number of votes cast shall assume that office. The terms of the officers shall be one year and, or, until their successors are elected.

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- Resignation. Any elected position in the corporation shall remain in such status until written resignation is submitted to the Secretary. At such time all corporation documents and materials shall be turned over to the Secretary. The Executive Committee shall appoint a replacement pro tem for any elected positions vacated by resignation

ARTICLE VII

Executive Committee and Committees

- Number and Designation. The Executive Committee (Board of Directors) shall consist of four (4) officers and Five (5) Elected Positions of the corporation. The President shall preside at Executive Committee meetings. Individuals may serve in an elected position and as an Officer but shall have only one vote at Executive Committee meetings. The Executive Committee shall act as an advisory body to the membership EXCEPT when the membership specifically directs the Executive Committee to conduct corporation business by a simple majority vote at an official corporation meeting.
- Committees. There shall be the following standing Committees: Trails Committee, Bridge Committee, and Entertainment and Fund Raising Committee. The responsibilities of said standing committees shall be those responsibilities as assigned to the above mentioned committee chair persons. The membership may appoint AD Hoc committees as needed to conduct corporation business.
- Quorum. A quorum for voting purposed at any meeting of the Executive Committee shall be five (5) members of the Executive Committee; however, a less interest may adjourn a meeting.

ARTICLE VIII

Parliamentary Authority

- The rules contained in Roberts Rules of Order Revised shall govern this corporation in all cases to which they are applicable and in which they are not consistent with these by-laws.

ARTICLE IX

Finances; Execution of Documents

- Finances. All corporate funds shall be deposited in such bank as may from time to time be designed by the Treasurer. Corporate checks shall be signed by the Treasurer and either the President or Vice President or Secretary.
- Execution of Documents. When authorized by the membership, the President shall execute all documents on behalf of this corporation, except corporate checks.

ARTICLE X

Seal

- The seal of this corporation shall be a flat circular metal die with the name of the corporation, the year of its corporation, and the word “Maine” incised thereon.

ARTICLE XI

Amendments

The Articles of Incorporation of this corporation and these by-laws may be amended by a majority vote of the entire membership where a minimum of one quarter (25%) of the entire membership votes in favor of the amendment and provided that the substance of such amendment has been included in the notice of the meeting.